

**CODE OF CONDUCT SRI**  
**LANKA COAST GUARD**

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**1. Introduction**

- 1.1 The Sri Lanka Coast Guard (SLCG) is committed to maintaining the highest standards of integrity, discipline and professionalism in all its operations, interactions and procurements. This Code of Conduct outlines the expected behavior and responsibilities of all SLCG personnel including officers and sailors.
- 1.2 This Code of Conduct serves as the principle guiding framework to ensure ethical decision-making, prevent corruption and promote public trust in the SLCG.

**2. Vision**

- 2.1 A peaceful maritime environment whilst protecting national interests.

**3. Mission**

- 3.1 To ensure security, safety and serenity of the maritime environment whilst enforcing the law at sea. The Coast Guard is further committed towards the sustainable management and development of maritime resources.

**4. Core Principles**

- 4.1. All members of the SLCG are expected to:
- 4.1.1. Execute duties with 'unwavering integrity', 'selfless dedication', and 'professional excellence' at all times.
  - 4.1.2. Maintain 'operational security', 'strict discipline', and 'total compliance' with national laws and international maritime conventions.
  - 4.1.3. Practice 'total transparency', 'meritocracy', and 'fiscal accountability' in every official interaction.
  - 4.1.4. Identify and eliminate any 'conflicts of interest' or biases that could compromise the impartiality or the mission of the service.

**5. Scope of Application**

- 5.1. This Code of Conduct applies to:

- 5.1.1. All ranks of the SLCG (officers and sailors).
- 5.1.2. Contractors, suppliers and other third-party entities.
- 5.1.3. Any individual or organization involved in SLCG-related activities.

## **6. Anti-Bribery and Anti-Corruption Policy**

**6.1 Prohibition of Bribery and Corruption.** The SLCG strictly prohibits any form of bribery, corruption or unethical conduct, whether direct or indirect. This includes but is not limited to:

- 6.1.1. Offering, accepting or soliciting bribes.
- 6.1.2. Facilitation payments to public officials.
- 6.1.3. Kickbacks, under-the-table deals or misuse of influence.
- 6.1.4. Misuse of official positions for personal gains.

**6.2 Definition of Bribery.** Bribery refers to offering, giving, receiving or requesting anything of value (monetary or non-monetary) to improperly influence an official act or decision.

**6.3 Political Contributions.** The SLCG does not engage in or support political parties or candidates.

**6.4 Prohibited Sources.** SLCG service personnel shall not accept any gift, hospitality or entertainment, directly or indirectly, from any prohibited source. A prohibited source includes:

- 6.4.1 Any person or entity seeking official or business services from the institution;
- 6.4.2 Any person or entity dealing or seeking to deal with the institution;
- 6.4.3 Any person or entity carrying out activities regulated by the institution;
- 6.4.4 Any person or entity with financial obligations that could influence the official duties of a public official;
- 6.4.5 Any person offering a gift solely because of the SLCG Service Personnel's rank, authority or duties;
- 6.4.6 Any other source designated as prohibited by the relevant Commission or authority.

**6.5 Gift Disclosure and Administration.** There shall be a Gift Administration Committee within the institution, consisting of at least three members nominated by the Head of the Institution. The Gift Disclosure Administrator shall serve as the Secretary to this Committee.

**6.6 Mandatory Disclosure.** Any SLCG official who receives a gift from any source must disclose it to the Gift Disclosure Controller in the prescribed form within twenty-four (24) hours of receipt or upon arrival at their place of work.

**6.7 Charitable Contributions.** Charitable contributions made under the name of the SLCG must be lawful, transparent and approved by the appropriate authority. Coast Guard personals must ensure such contributions are not used to conceal or facilitate corrupt acts.

**6.8 Record Keeping.** Accurate and detailed financial records must be maintained for all transactions, especially those involving procurement, contracts and financial dealings. All gifts, hospitality and benefits received or given must be declared appropriately.

## **7. Procurement and Contractual Integrity**

**7.1 Ethical Procurement Practices.** Procurement processes in SLCG must be conducted with fairness, transparency and competition. All tenders and Procurement contracts shall comply with national laws of Sri Lanka, current Procurement Guideline and Procurement Manual and Internal Directives.

**7.2 Reporting Irregularities.** Personnel who suspect or witness irregularities in procurement, contract execution, delivery or acceptance must report them immediately through proper channels.

## **8. Whistleblowing and Reporting Mechanisms.**

**8.1 Raising Concerns.** Any person covered under this code of conduct who suspects misconduct must report it immediately to the appropriate Commanding Officer, Senior Staff officer (CGP) or the Head of Internal Affairs Unit.

## **9. Disciplinary Action**

**9.1 Breach of Code of Conduct.** Any violation of this Code will result in disciplinary action in accordance with appropriate Regulations and applicable legislation.

9.1.1 Dismissal with or without disgrace from the Navy.

9.1.2 Detention.

9.1.3 Forfeiture of seniority as an officer for a specified time or otherwise.

9.1.4 Severe reprimand or reprimand.

## **10. Training and Awareness**

- 10.1 **Mandatory Training.** All personnel must undergo regular training on ethics, anti-bribery and anti-corruption practices. Specialized training will be provided to those involved in procurement, finance and external relations.
- 10.2 **Continuous Improvement.** The SLCG is committed to fostering a culture of continuous learning and improvement. Personnel are encouraged to seek clarification and guidance when uncertain about ethical implications or procedures.

## **11. Monitoring and Review.**

- 11.1 **Oversight Responsibility.** The respective Coast Guard Personals which includes Directors, Commanding Officers, Staff Officers, Executive Officers and along with the Internal Affairs Unit (IAU), shall monitor compliance with this Code of Conduct and review its effectiveness regularly.
- 11.2 **Audits and Assessments.** Periodic audits and risk assessments will be conducted to evaluate the implementation of this Code of Conduct and identify areas for improvement.
- 11.3 **Amendments and Updates.** This Code of Conduct may be amended periodically to reflect changes in laws, regulations or organizational priorities. Updates will be communicated to all personnel accordingly.

## **12. Final Statement.**

This Code of Conduct reflects the firm commitment of the SLCG to honour, integrity and service to the nation. Every SLCG member plays a vital role in upholding these values and ensuring that the SLCG remains a trusted and respected institution.

By upholding this Code of Conduct, each member of the SLCG reinforces the shared mission of the SLCG to protect and serve the people of Sri Lanka with honour and integrity.